

**FRANKLIN TOWNSHIP BOARD OF SUPERVISORS
RE-ORGANIZATION MEETING
MINUTES
JANUARY 3, 2023
6:00 PM
CAMP ORCHARD HILL**

Supervisor Eric Williams led the Pledge of Allegiance.

Meeting was open to public comment agenda items. There was no public comment.

1. Mr. Williams made a motion, seconded by Mr. Pitcavage, to appoint Mr. Owen as temporary Chairman. The motion carried unanimously.
2. Mr. Williams made a motion, seconded by Mr. Pitcavage to appoint Richard A. Melvin as temporary Secretary. The motion carried unanimously.
3. Mr. Owen made a motion, seconded by Mr. Pitcavage, to nominate Mr. Williams as Chairman. The motion carried unanimously.
4. Mr. Williams made a motion, seconded by Mr. Pitcavage, to appoint Mr. Owen as Vice-Chairman. The motion carried unanimously.

Mr. Williams made a motion, seconded by Mr. Pitcavage, to approve the following motions and to recognize the following appointments as a group (numbers 5 through 8.) Mr. Owen abstained on Item #8. Otherwise, the motions carried unanimously.

5. **Motion** to appoint Richard A. Melvin as Secretary/Treasurer at an hourly rate of \$20.14 for a 30-hour workweek plus \$40.00 per meeting attended, seven paid holidays and three paid personal days, vision insurance
6. **Motion** to appoint Richard A. Melvin as Zoning Officer at an annual salary of \$3500.00, plus twenty percent of zoning permit fees, to be paid on a monthly basis and Barry Isett and Associates, Inc. as Alternate Zoning Officer at a rate of \$69.00 per hour.
7. **Motion** to appoint Osbert Patton as Sewage Enforcement Officer, and David Garvey, and Josef Reese as Alternate Sewage Enforcement Officers and to pass **Resolution # 01 – 2023**, establishing fees, wages, and procedures to be used in connection with the administration of Act 537.
8. **Motion** to appoint Art Owen Jr. as Roadmaster.

Mr. Williams made a motion, seconded by Mr. Pitcavage, to approve the following motions and to recognize the following appointments as a group (numbers 9 through 34.) The motions carried unanimously.

9. Recognition of Road Department wages as set by the 2023 Budget retroactive to January 1, 2023:
Roadmaster - \$29.73 per hour, 40 hour work week with overtime as needed.
Equipment Operator - \$21.06 per hour, 40 hour work week with overtime as needed. **Laborer** - \$15.00 per hour, hired as needed.
10. Recognition of paid holidays for full time Road Department as follows:
New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day,
Thanksgiving Day, Christmas Day.
11. Recognition of full time Road Department additional benefits for 2023: Two weeks paid vacation, three paid personal days, five paid sick days, health and vision insurance, clothing allowance.
12. **Motion** to authorize the Treasurers Bond in the amount of \$ 1,000,000.00.
13. Recognition of Brett Slocum as Franklin Township Tax Collector to be compensated at 5% of taxes collected.
14. **Motion** to appoint the following Solicitors: Vito DeLuca (Supervisors - \$4,000.00 per year plus \$100.00 per hour for extraordinary matters pre-approved by the Supervisors), Eric N. Dingle (Planning Commission - \$95.00/hour.)
15. **Motion** to appoint Trumbower and Associates as Franklin Township's Engineering Consultant and Barry Isett and Associates, Inc. as the alternate engineering consultant.
16. **Motion** to appoint Richard Mooney to serve as Chairman of the Vacancy Board.
17. **Motion** to appoint Pat Perry as Planning Commission member for a four year term expiring in January 2027. Recognition of the remaining members as follows: Michael Handley and Sherry Emershaw (term expires January 2024), Frank Hilstolski (term expires January 2026), and Scott Latoski (term expires January 2025.)
18. **Motion** to appoint Dale Newman as Zoning Board member for a three year term expiring January 2026. Recognition of Zoning Board member Joseph Senchak (term expires January 2024),
19. **Motion** to pass **Resolution # 02 – 2023** which names FNCB and PLGIT as the Franklin Township depositories for 2023.
20. **Motion** to adopt the current IRS rate for mileage reimbursement as announced and updated.

21. **Motion** to name Berkheimer Associates, Inc. as collector of Earned Income Tax, and Local Services Tax.
22. **Motion** to appoint Lisa Blazure as Secretary of the Planning Commission at a salary of \$1200.00 per year, paid on a monthly basis, plus \$40.00 per meeting attended.
23. **Motion** to pass **Resolution # 03-2023** – Secretary Authorization to release operating disbursements retroactive to January 1, 2023.
24. **Motion** to pass **Resolution # 04-2023** – Fixing property tax rate for 2023 at 0.6350 Mills retroactive to January 1, 2023.
25. **Motion** to pass **Resolution # 05-2023** – Fixing township taxes for 2023 retroactive to January 1, 2023.
26. **Motion** to pass **Resolution #06-2023** – Appointing an independent auditor to perform an audit of the 2022 township financial records.
27. **Motion** to pass **Resolution #07-2023** – To implement Act 57 of 2022 - Property Tax Penalty Waiver Provisions.
28. **Motion** to authorize PSATS Annual Convention attendance, to authorize reimbursement for all reasonable per diem expenses, and to appoint a voting delegate.
29. **Motion** to appoint Art Owen Jr. as representative and Richard A. Melvin as alternate to Back Mountain Community Partnership.
30. **Motion** to confirm Back Mountain Regional Emergency Management Agency officers for 2023 as required by the Intergovernmental Agreement between member municipalities.
31. **Motion** to appoint Barry Isett and Associates, Inc. as PA UCC inspection and enforcement.
32. **Motion** to appoint Barry Isett and Associates, Inc. as township Flood Plain Manager at a rate of \$65.00 per hour and Property Maintenance services at a rate of \$60.00 per hour.
33. Recognition of Recreation Board members as follows: Jim Payne.
34. Recognition of township auditors Josh Hilstolsky (term ends January 2026) and John Hilstolsky (term ends January 2028.)

The Reorganization Meeting was adjourned on motion by Mr. Williams. The January Regular Meeting of the Board of Supervisors was convened.